



<b>OFFICE USE ONLY</b>
SPACE #:
Date Received:
Amt paid: \$
Check #
Bal. Due: \$
COL
Service exp date

**Vendor Registration**  
**Friday, August 19 from 12 pm - 11pm**  
**& Saturday, August 20 from 9am - 6pm**  
**Applications received after July 15 will not be included in the site map!**  
 Make checks payable to SRI and return all completed documents to  
 249 Market St. Sunbury, PA 17801  
 Fax to 570-286-7755  
 Email [tina@sunburyrevitalization.org](mailto:tina@sunburyrevitalization.org)

Name of Business/Organization \_\_\_\_\_ Email \_\_\_\_\_  
 Contact-Person \_\_\_\_\_ Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_  
 Address \_\_\_\_\_

1. Describe your stand?  Tent  Trailer  Vehicle  Other \_\_\_\_\_

2. How many Spaces Do You Need? (10'x12') \_\_\_\_\_

3. Vendor Description and Pricing (check one)

Food  Saturday only \$150  Friday and Saturday \$175  
 Specify menu and pricing range: \_\_\_\_\_

Other (Nonprofit/Promotional/Retail/Other)  Saturday only \$100  Friday and Saturday \$125  
 Specify items: \_\_\_\_\_

4.  I need access to water (you provide your own hose to spigots)

5. ELECTRICITY:

Do you require electric service?  Yes - How many amps do you draw (add amperage for all appliances you will use) \_\_\_\_\_

I need \_\_\_\_\_ 20 amp outlets X \_\_\_\_\_ days X \$20 \$ \_\_\_\_\_

I need ONE 20-30 amp/240 volt X \_\_\_\_\_ days X \$40 \$ \_\_\_\_\_

No

No- I will be using my own generator

TOTAL FEES: Participation fee \$ \_\_\_\_\_ X \_\_\_\_\_ # of spaces \$ \_\_\_\_\_

Electricity fee + \$ \_\_\_\_\_

**TOTAL AMOUNT ENCLOSED** \$ \_\_\_\_\_

My signature below acknowledges that I have read and understand the regulations, requirements, and rules associated with participating as a Vendor at Sunbury River Festival on August 18-20, 2016.

Signature \_\_\_\_\_

Date \_\_\_\_\_



Friday, August 19 from 12 pm - 11pm & Saturday, August 20 from 9am - 6pm

Thank you for participating in the Sunbury River Festival – Below are the rules, regulations, and requirements associated with participating as a vendor at this event.

**PLEASE KEEP FOR YOUR RECORDS**

### Requirements, Rules, and Regulations:

1. Indemnification - In consideration of the use of event space designated for vendors by Sunbury's Revitalization, Inc. ("SRI"), the undersigned ("Vendor") hereby agrees to release SRI, the City of Sunbury, Sunbury River Festival, Sunbury Broadcasting, the Daily Item, event sponsors, their Board of Directors, officers, members, employees and agents from all claims whatsoever by Vendor arising from or related to Vendor's use of space.
2. Vendor further agrees to hold harmless, to defend and indemnify, dollar for dollar including, but not limited to costs of defense and counsel fees, SRI, the City of Sunbury, Sunbury River Festival, Sunbury Broadcasting, the Daily Item, event sponsors, their Board of Directors, officers, members, employees and agents against any and all liability, law suits, claims, summons, causes of action or things whatsoever, whether for damages, fines or any other type of relief whatsoever, that may be brought against SRI, the City of Sunbury, Sunbury River Festival, Sunbury Broadcasting, the Daily Item, event sponsors, their Board of Directors, officers, members, employees and agents by any party whatsoever, arising from or related to Vendor's and/or its directors, officers, employees and agents activities, products, acts or omissions, whether negligent or non-negligent.
3. Certification of Insurance- **In order to participate, vendors must Provide a Certificate of General Liability Insurance naming Sunbury's Revitalization, Inc. and the event committee as "Additional Insured regarding vendor participation at the Sunbury River Festival August 18-20, 2016, providing a minimum of 1,000,000 liability coverage.** Limited exclusions may apply.
4. Food Vendors must provide a copy of a valid ServSafe Certificate . Food Vendors must also display prices at the event.
5. Theft- SRI, the City of Sunbury, Sunbury River Festival, Sunbury Broadcasting, the Daily Item, event sponsors, their Board of Directors, officers, members, employees, and agents will not be responsible for theft, accidents or loss, or damage to property belonging to Vendors.
6. All decisions of SRI and the Event Committee are final. Committee reserves the right to deny any application.
7. No refunds for no-shows or cancellations within 30 days of the event.
8. Vendors are responsible for all state sale tax laws. Failure to comply will prohibit you from exhibiting at future events.
9. You may begin setting up at 7 am.
10. Vehicles must be removed from the event one hour before starting time and must remain out of the event area until ending time and all pedestrian traffic has cleared.
11. Vendors must stop selling and begin departure procedures at the designated time.
12. Alcoholic beverages are prohibited.
13. Participation fee includes one (1) 10' X 12' space. Additional space and electrical service are available for an additional fee.
14. Vendors must supply their own tent, table and chairs, water hoses, and extension cords. We suggest you bring at least 100ft.
15. Use of your own generator is encouraged and required if you need more than ONE (1) 240-volt outlet or 30 amps. Electrical service provided by SRI is NOT INCLUDED in your participation fee. Please do not overload the electrical outlets, only one appliance per plug. Multiple cords and power strips are forbidden. Overloaded circuits can lead to prohibition of electric use on the day of the event.

### HAVE YOU SUBMITTED:

- Signed Registration Form       Payment       ServSafe Cert - Food vendors only       Certificate of Liability Insurance