



249 Market Street, Sunbury, PA 17801 • P: 570-286-7768 • F: 570-286-7755
www.sunburyrevitalization.org

Sunbury River Festival Vendor Registration

Friday, August 18 | 12pm - 11pm

Saturday, August 19 | 9am - 6pm

Market Street Sunbury

Applications received after July 15 will not be included in the site map.

Make checks payable to SRI and return all completed documents to 249 Market St. Sunbury, PA 17801, fax to 570-286-7755, or email to Connie@sunburyrevitalization.org.

Name of Business/Organization _____

Contact Person _____ Phone _____ Cell _____

Email _____ Address _____

1. Describe your stand? Tent Trailer Vehicle Other _____

2. How many **10'x12'** spaces do you need? _____

3. Vendor Description and Pricing (check one) – Participation Fee Listed After

Food (Specify menu and pricing range) Saturday only - \$150 Friday and Saturday - \$175

Other (Nonprofit/Promotional/Retail/Other) Saturday only - \$100 Friday and Saturday - \$125

4. Specify Items for sale/display _____

5. Do you need access to water (you provide your own hose to spigots)? Yes No

6. Do you require electric service? No I will be using my own generator

Yes - How many amps do you draw (add amperage for all appliances you will use) _____

- I need _____ 20 amp outlets for _____ days X \$20 = \$ _____

- I need ONE 20-30 amp/240 volt for _____ days X \$40 = \$ _____

TOTAL FEES Participation fee \$ _____ X _____ # of spaces = \$ _____

Electricity fee + \$ _____

TOTAL AMOUNT ENCLOSED \$ _____

My signature below acknowledges that I have read and understand the regulations, requirements, and rules associated with participating as a Vendor at Sunbury River Festival on August 18-19, 2017. I also understand that due to PennDot restrictions, no vendors will be placed on Front Street, and no one will have the same spot as in previous years.

Signature _____ Date _____



SRI is a nonprofit 501c3 organization and all donations are tax deductible.

A copy of the official registration and financial information for Sunbury's Revitalization Inc. may be obtained from the PA Department of State by calling toll free, within PA, 1-800-732-0999. Registration does not imply endorsement.



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Thank you for participating in the Sunbury River Festival!

Below are the rules, regulations, and requirements associated with participating as a vendor at this event.

PLEASE KEEP FOR YOUR RECORDS

REQUIREMENTS, RULES, AND REGULATIONS:

1. Indemnification - In consideration of the use of event space designated for vendors by Sunbury's Revitalization, Inc. ("SRI"), the undersigned ("Vendor") hereby agrees to release SRI, the City of Sunbury, Sunbury River Festival, event sponsors, their Board of Directors, officers, members, employees and agents from all claims whatsoever by Vendor arising from or related to Vendor's use of space.
2. Vendor further agrees to hold harmless, to defend and indemnify, dollar for dollar including, but not limited to costs of defense and counsel fees, SRI, the City of Sunbury, Sunbury River Festival, event sponsors, their Board of Directors, officers, members, employees and agents against any and all liability, law suits, claims, summons, causes of action or things whatsoever, whether for damages, fines or any other type of relief whatsoever, that may be brought against SRI, the City of Sunbury, Sunbury River Festival, event sponsors, their Board of Directors, officers, members, employees and agents by any party whatsoever, arising from or related to Vendor's and/or its directors, officers, employees and agents activities, products, acts or omissions, whether negligent or non-negligent.
3. Certification of Insurance - In order to participate, vendors must provide a Certificate of General Liability Insurance naming Sunbury's Revitalization, Inc. and the event committee as "Additional Insured regarding vendor participation at the Sunbury River Festival August 18 & 19, 2017, providing a minimum of 1,000,000 liability coverage. Limited exclusions may apply.
4. Food Vendors must provide a copy of a valid ServSafe Certificate. Food Vendors must also display prices at the event.
5. Theft - SRI, the City of Sunbury, Sunbury River Festival, event sponsors, their Board of Directors, officers, members, employees, and agents will not be responsible for theft, accidents or loss, or damage to property belonging to Vendors.
6. All decisions of SRI and the Event Committee are final. Committee reserves the right to deny any application.
7. No refunds for no-shows or cancellations within 30 days of the event.
8. Vendors are responsible for all state sale tax laws. Failure to comply will prohibit you from exhibiting at future events.
9. You may begin setting up at 7 am.
10. Vehicles must be removed from the event one hour before starting time and must remain out of the event area until ending time and all pedestrian traffic has cleared.
11. Vendors must stop selling and begin departure procedures at the designated time.
12. Alcoholic beverages are prohibited.
13. Participation fee includes one (1) 10' X 12' space. Additional space and electrical service are available for an additional fee.
14. Vendors must supply their own tent, table and chairs, water hoses, and extension cords. We suggest you bring at least 100ft.
15. Use of your own generator is encouraged and required if you need more than ONE (1) 240-volt outlet or 30 amps. Electrical service provided by SRI is NOT INCLUDED in your participation fee. Please do not overload the electrical outlets, only one appliance per plug. Multiple cords and power strips are forbidden. Overloaded circuits can lead to prohibition of electric use on the day of the event.

HAVE YOU SUBMITTED?

- Signed Registration Form Payment ServSafe Cert (Food vendors only) Certificate of Liability Insurance



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